

Bryn Athyn College Student Employment Program

Student Interview Score Card, 2020-21



Student: _____

Interviewed for: _____

Supervisor: _____

Date: _____

Please check the appropriate rating for each item and submit completed form to the Director of Human Resources via e-mail (renee.rosenfeld@brynathyn.edu) or interoffice mail (Box 462).

	0 Points	1 Point	2 Points
Arrival	Did not arrive on time for the interview or was unprepared for the start of the interview	Arrived on time and minimally prepared for the start of the interview	Arrived on time and was prepared for the start of the interview
Preparation	Did not read job posting or was unaware of requirements	Read job posting but did not promote compatible skill set/own skill set	Read job posting and promoted their skill match to job
Participation	Did not greet interviewer or listened only slightly, or was distracted (for example by a personal electronic device)	Greeted with a handshake, listened attentively to the interviewer but did not ask questions	Greeted with a handshake, Listened attentively to the discussion and engaged/participated fully in interview
Resume	Did not have resume for interview or resume was poor or did not address the position	Had resume that appeared appropriate for the position	Had resume and referred their prior compatible experiences/skills
Appropriate Attire	Inappropriate interview attire	Attempted appropriate attire	Appropriate attire for this student job or for the interview

All items count with the same weight. The maximum score is 10 points. Enter the Total Score and the Assessment Score below.

Total Score: _____

Assessment Score: _____

Comments:

Total Score	Assessment Score	Meaning
9-10	3	Above expectations
7-8	2	On target
5-6	1	Minimally passing
Below 5	0	Failing